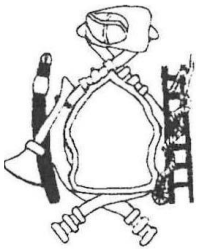
THIRD DISTRICT VOLUNTEER FIRE DEPT.

GEORGE DYER, SR. MEMORIAL FIRE STATION

COOPERATION **PROTECTION**



CHARTERED 1951

BUS. PHONE 738-3258

10415 JEFFERSON HWY
RIVER RIDGE, LA 70123
JEFFFERSON PARISH

APPLICATION FOR EMPLOYMENT

THIRD DISTRICT VOLUNTEER FIRE DEPARTMENT

To the applicant:

1. Please fill out the application **completely**. Be sure that all mailing addresses and phone numbers, including those for character references, are correct. You must provide complete addresses including city, state, and zip codes.

2. You must provide **copies** of the following to be retained in our records:
   a. Driver's license – addresses must be the same as your current home address
   b. Social Security Card
   c. Auto Insurance Card
   d. High School Diploma/GED
   e. Any Certifications Related to Fire
   f. Background Check with Receipt, Review of Record $50
      Jefferson Parish Sheriff's Office Central Records located at
      1233 Westbank Expressway, Building A, Harvey, LA 70058
      Phone 504-363-5590, Hours are M-F, 8 a.m.- 4 p.m.

3. If an **offer** of employment is made by the Third District Volunteer Fire Department, permanent employment is subject to passing an **agility test** and a **physical**.

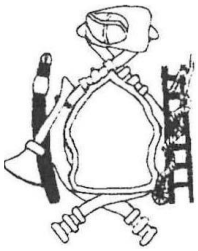
Thank you for your cooperation and interest in Third District Volunteer Fire Department.

WE DO NOT DISCRIMINATE ON THE BASIS OF AGE, SEX, RACE, COLOR, DISABILITY, RELIGION, OR ANY OTHER PROTECTED CLASS.

THIRD DISTRICT VOLUNTEER FIRE DEPT.

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RIVER RIDGE, LA 70123
JEFFFERSON PARISH

The purpose of this notice is to inform you that we will require you, as the applicant, to obtain a pre-employment background investigation in conjunction with your application for employment with Third District Volunteer Fire Department. This background investigation may involve verifying any of the following relevant information:

- Driver's License (you must provide)
- Social Security Number (you must provide)
- DMV Record
- Criminal Convictions

As part of this investigation, the fire department will require you to provide a report from Jefferson Parish Sheriff's Office, for employment purposes. Third District Volunteer Fire Department may use this information for decisions related to your employment. Upon hiring, TDVFD will reimburse you the $50 (**please provide a receipt**) that you will be required to pay Jefferson Parish Sheriff's Office.

You must obtain your background check from Jefferson Parish Sheriff's Office Central Records located at 1233 Westbank Expressway, Building A, Harvey, LA 70058, Phone 504-363-5590, Hours are M-F, 8 a.m.- 4 p.m.

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BACKGROUND CHECK ONLINE INSTRUCTIONS

Go to the Website - JPSO.com

JEFFERSON PARISH SHERIFF'S OFFICE

On the Home page to the top right of the logo, choose "I WANT TO..."

In the Middle column at the bottom of the page under OBTAIN

Choose the blue highlighted words (A Background Check)

On the Records and Reports page

Choose the blue highlighted words (Background Checks/Records Request)

Choose the box that says (SUBMIT REQUEST)

Choose the first box on the page

(Submit a Criminal History/Background Check/Booking Photo)

* Create an account, you will need your login and password to retrieve the document when ready. *

Payments are to be made online. SAVE YOUR RECEIPT

THIRD DISTRICT VOLUNTEER FIRE DEPARTMENT

10415 Jefferson Highway
River Ridge, Louisiana 70123
504-738-3258

APPLICATION FOR EMPLOYMENT

DATE OF APPLICATION			
LAST NAME	FIRST		MIDDLE
CURRENT STREET ADDRESS	CITY	STATE	ZIP CODE
PERMANENT STREET ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	EMAIL ADDRESS		
DATE OF BIRTH	SOCIAL SECURITY NUMBER		
DRIVER'S LICENSE NO.	STATE ISSUED	CLASS	EXPIRATION

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE (Misdemeanor or Felony)?		
YES ☐ NO ☐	If yes, please explain	
HAVE YOU EVER RECEIVED A TRAFFIC CITATION OR BEEN INVOLVED IN A TRAFFIC ACCIDENT?		
YES ☐ NO ☐	If yes, please explain	
HAVE YOU EVER BEEN REFUSED A LIFE, AUTOMOBILE, HEALTH OR OTHER INSURANCE POLICY?		
YES ☐ NO ☐	If yes, please explain	
HAVE YOU EVER APPLIED FOR A POSITION WITH THIRD DISTRICT VOLUNTEER FIRE DEPARTMENT BEFORE?		
YES ☐ NO ☐	If yes, date applied	
POSITION APPLYING FOR		
FULL-TIME ☐ PART-TIME ☐		
ARE YOU A MEMBER OF ANOTHER FIRE DEPARTMENT? YES ☐ NO ☐	IF YES, WHICH DEPARTMENT WILL BE YOUR PRIMARY?	

EDUCATION: Please list your education including high school, colleges, business schools, and technical schools.

SCHOOL NAME	ADDRESS	FROM	TO	GRADUATED	
				YES ☐	NO ☐
				YES ☐	NO ☐
				YES ☐	NO ☐

EMPLOYMENT HISTORY: List all positions held during the past five years, regardless of length of time employed, beginning with your present place of employment and going back. On a separate sheet of paper, please explain any period of unemployment including dates.

NAME OF EMPLOYER		ADDRESS OF EMPLOYER	TELEPHONE NUMBER
FROM	TO	DESCRIPTION OF DUTIES	
SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING	
NAME OF EMPLOYER		ADDRESS OF EMPLOYER	TELEPHONE NUMBER
FROM	TO	DESCRIPTION OF DUTIES	
SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING	
NAME OF EMPLOYER		ADDRESS OF EMPLOYER	TELEPHONE NUMBER
FROM	TO	DESCRIPTION OF DUTIES	
SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING	

NAME OF EMPLOYER		ADDRESS OF EMPLOYER	TELEPHONE NUMBER
FROM	TO	DESCRIPTION OF DUTIES	
SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING	
NAME OF EMPLOYER		ADDRESS OF EMPLOYER	TELEPHONE NUMBER
FROM	TO	DESCRIPTION OF DUTIES	
SALARY	NAME OF SUPERVISOR	REASON FOR LEAVING	

NAME THREE CHARACTER REFERENCES (NOT RELATED BY BLOOD OR MARRIAGE AND NOT AN EMPLOYER AS LISTED ABOVE)			
NAME	RELATIONSHIP	TELEPHONE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE
NAME	RELATIONSHIP	TELEPHONE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE
NAME	RELATIONSHIP	TELEPHONE NUMBER	
ADDRESS	CITY	STATE	ZIP CODE

LIST ALL ORGANIZATIONS, CLUBS, AND SOCIAL GROUPS OF WHICH YOU ARE NOW OR HAVE BEEN A MEMBER RELATING TO FIREFIGHTER EMPLOYMENT.
FIREFIGHTER EXPERIENCE
FIRST AID TRAINING
OTHER SPECIAL TRAINING
HOBBIES

ATTEST:

I am aware that any misrepresentations or falsifications made in connection with my obtaining employment with Third District Volunteer Fire Department will be grounds for rejection or dismissal. The information set forth in my Application for Employment is true and correct. I understand that if employed, false statements on my application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation into my background, such as criminal and driving record checks as well as inquiries with my past and present employers for additional information. In completing this Application for Employment, I also understand that an investigative report may be made whereby information is obtained through character reference checks with my neighbors, friends, or others with whom I am acquainted. I understand that if I am a successful candidate for employment, I will be required to take a physical examination and possibly appear before an oral interview board. If hired, I promise to protect and maintain any equipment issued to me by this department and that I will return said equipment to the department in the proper condition if I resign or am terminated.

APPLICANT'S SIGNATURE **DATE**